



Introducing Parent Payment Portal

Dear Parents/Carers

Our online parent portal/payment system is now available to pay school meals online by visiting <http://knowsley-lane.uk.arbor.sc/> you will also be able to update your child's data here too. You will need to click on first time login to activate your account with your email address. If you are experiencing problems logging in please see the school office to ensure we have your email address on record. If you prefer to use an app to make payments you can download this in the App Store by searching for Arbor Parent and Guardian Portal. **Please note that you will not be able to activate your account on the app this needs to be done on the Arbor website - once your account is activated you will then be able to use the app.**

Snack, breakfast club and trips will eventually be able to be paid in this way too. Cash/cheques will still be accepted in school for the time being to give parents/carers a chance to setup their online account. However, **we will be moving to a cashless school after the October half term**, which will mean all payments will need to be paid online and we can no longer accept cash payments.

If you haven't yet provided school with your email address could you please do so as soon as possible, you will not be able to use the app if we haven't got this information set up for you.

If you need any help or further information please call into the office.

Yours sincerely,

Mrs Dilworth
Acting School Principal