



Knowsley Lane Primary School

Attendance/Punctuality

Newsletter



Whole School Attendance for 2021/2022

Attendance remains a major focus for us at Knowsley Lane and in order to reach our set end of year target we need to ensure that our pupils attend school every day and on time.

Emergency Contact Information

Please ensure that your contact details are correct, in particular, changing mobile numbers and that the school is aware of any health matters, especially allergies. You can update your personal details by logging onto the Arbor platform. You can also come into the school office and change your personal details. If this information is **not** correct, staff cannot contact you to inform you of incidents that may occur during the day, such as sickness or head bumps.

Attendance Year to date

Nursery	89.9%
Rec A	91.7%
Rec B	89.8%
Year 1A	90.9%
Year 1B	91.6%
Year 2A	96.2% 
Year 2B	91.3%
Year 3	94%
Year 3 /4	90.2%
Year 4	93.2%
Year 5	94.2%
Year 5/6	87.9%
Year 6	87.7%

Out of 320 pupils, 156 are at school target.

Can you raise yours?



Punctuality

The doors open at 8.45am. If the doors are closed, then you must go to the main office to sign in. Registers close at 8.55am and children who arrive after this time will be marked as 'late'.

Recently we have seen a high increase in pupils being late to school. It is so important that you get your children to school on time, so they don't miss any of their learning. **Last week alone we have had over 102 children late to school, totalling up to 1,400 minutes of learning lost- that's 4 days!** The school gates are opened at 8.45am and closed at 8.55am. All children must be at their classroom doors by 8.55am, if you are not you must go through the office. Parents **must** use the Inentry system to sign in your child as this marks them present in school, without this we may not know your child has arrived. This is for safeguarding purposes. Any parent who is consistently bringing their children late to school can also be at risk of a penalty notice from Knowsley Council.

Attendance Panel Meetings

We will be holding Attendance Panel Meetings before the end of the school year. These will be held in school with Mrs Lord, Mrs Whittle, the School Attendance Service and School Nurse, in order to provide support for parents/ carers in improving their child's/ children's attendance and punctuality.



Attendance

If your child is not going to be in school, for whatever reason, you should contact the school before **8.30am**. If for any reason you are struggling to get your child to school, then please contact us and we will do whatever we can to help if possible. However, there may be times when your child is ill or has been to the doctors. If this is the case, then parents will have to prove to the school that their child had an appointment, we will mark it as an unauthorised absence until proof is obtained.

Illness

After 3 days of Illness, we will now need to see a doctor's note for us to authorise the absences from school. If your child is ill or not feeling well for longer than 3 days, we advise you take them to your GP to get them checked out. If you have any questions regarding this, please do not hesitate to contact the school office where we will be happy to help.



What it's called	What it's like	Going to school	Getting treatment	More advice
Chicken Pox	Rash begins as small, red, flat spots that develop into itchy fluid-filled blisters	●	Pharmacy	Back to school 5 days after on-set of the rash
Common Cold	Runny nose, sneezing, sore throat	●	Pharmacy	Ensure good hand hygiene
Conjunctivitis	Teary, red, itchy, painful eye(s)	●	Pharmacy	Try not to touch eye to avoid spreading
Flu	Fever, cough, sneezing, runny nose, headache body aches and pain, exhaustion, sore throat	●	Pharmacy	Ensure good hand hygiene
German measles	Fever, tiredness. Raised, red, rash that starts on the face and spreads downwards.	●	G.P.	Back to school 6 days from on-set of rash
Glandular fever	high temperature, sore throat; usually more painful than any before and swollen glands	●	G.P.	Child needs to be physically able to concentrate
Hand, foot & mouth disease	Fever, sore throat, headache, small painful blisters inside the mouth on tongue and gums (may appear on hands and feet)	●	G.P.	Only need to stay off if feeling too ill for school
Head lice	Itchy scalp (may be worse at night)	●	Pharmacy	
Impetigo	Clusters of red bumps or blisters surrounded by area of redness	●	G.P.	Back to school when lesions crust or 48 hours after start of antibiotics
Measles	Fever, cough, runny nose, and watery inflamed eyes. Small red spots with white or bluish white centres in the mouth, red, blotchy rash	●	G.P.	Back to school 4 days from on-set of rash
Ringworm	Red ring shaped rash, may be itchy rash may be dry and scaly or wet and crusty	●	G.P.	
Scabies	Intense itching, pimple – like rash Itching and rash may be all over the body but commonly between the fingers, wrists, elbows, arm	●	G.P.	Back to school after first treatment
Shingles	Pain, itching, or tingling along the affected nerve pathway. Blister-type rash	●	G.P.	Only stay off school if rash is weeping and cannot be covered
Sickness bug/ diarrhoea	Stomach cramps, nausea, vomiting and diarrhoea	●	Pharmacy	See GP if symptoms persist after 48 hours
Threadworms	Intense itchiness around anus	●	Pharmacy	Ensure good hand hygiene
Tonsillitis	Intense Sore throat	●	Pharmacy	See GP if temperature lasts more than 48 hours or cannot swallow
Whooping cough	Violent coughing, over and over, until child inhales with "whooping" sound to get air into lungs	●	G.P.	Back to school after 5 days of antibiotics or 21 days from onset of illness

ATTEND TODAY
ACHIEVE TOMORROW



ATTENDANCE WORKS
www.attendanceworks.org

See www.patient.co.uk for further information on each of these conditions

This leaflet has been produced in partnership between



This information is a guide and has been checked by health professionals however, if you are unsure about your child's wellbeing we recommend you contact your pharmacy or GP to check.